

Minutes - Board of Directors Meeting Stevens Point Area Co-op

Date: Tuesday, December 14, 2010
Time: 5:15pm

Location: SPAC - upstairs
Facilitator: Jennifer White
Contact: jennyknade@yahoo.com

Present: Jenny Knade, Mark Klein, Norah Wienandt, Deb Marten, Jennifer White, Dan Quade, Erica Esser, Maggie Woodside, Gerry Steltenpohl

Managers present: Jeanne Shamrowicz and Melissa Rice

Agenda

1. Call to Order - 5:15
2. Next meeting - January 18th, 2011. 5:15pm - SPAC upstairs - President is Facilitator
3. Department Managers reports
 - a. Jeanne Shamrowicz: manages Supplements and Health & Beauty Aids
 - i. Biggest change has been the copas; easier to monitor and focus on how things are selling and watching new trends in the department.
 - b. Melissa Rice: manages General Merchandise (house wares, seeds, etc...), prize giveaways & does store decoration.
 - i. Likes introducing new items to see how shoppers react to them and is always looking for new ideas. Copas again are the biggest change to the department.
4. Correction to the minutes of November 16th, 2010:
 - a. Agenda Item 2a: Christie Woodliff manages Chips, Drinks & Health & Beauty Aids.
5. Credit Card Discussion
 - a. Discussion as to whether there is a need for the Stevens Point Area Co-op to possess a credit card for special circumstances requiring a credit card. Discussion was tabled until January while the feasibility of acquiring a check card or a debit card is researched.
5. Managers Report
 - a. Revenue is up and cost of sales is down. Friday, December 10th was the 2nd biggest sales day to date. Everything is going well.
 - b. Final amount for the cooler/freezer project will come out on the upper end of the estimate and work will begin on the new bathrooms in January 2011.
 - c. After the 1st of the year, it is projected that we will only have one student on the payroll.
6. New Freezer & Cooler Walk Through
 - a. John Wachowiak gave a short tour and detailed explanation of the new freezer and cooler. The main body of work has been completed and feedback from staff & customers alike is very positive.
7. Jen Knade motioned to adjourn the meeting, Erica seconded - all approved.
Meeting adjourned at 6:25pm.